

Badsey and Aldington Parish Council Meeting

MINUTES OF MEETING, 18th November 2020.

Date:	18 th November 2020
Time:	7.30pm
Venue:	Via Zoom.
Present:	Councillors: Gary Bailey- Chairman, Mike Tennant (MiT) Vice-Chairman, Andy Wilson, David Webster, Mike Gwynn, Phil Cordelle, Sue Keeler, Alan Tutton, Ian Devine, Margaret Tyszkow and Lynn Mc Darby and Becky Stanley. The Clerk: Mrs Andrea Evans.

Public Forum

No residents attended.

Business Transacted.

1.	Apologies for Absence- Elizabeth Chalmers, Alastair Adams.						
2.	<p>Declarations of Interest –</p> <ul style="list-style-type: none"> a. Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. c. To declare any prejudicial interests in items on the agenda and their nature. (Councillors with pecuniary interests must leave the room for the relevant item(s)). <p>AW-Item 11a.</p>						
3.	<ul style="list-style-type: none"> a. The minutes of the Parish Council Meeting held on 21st October 2020 were approved and will be signed at the next available meeting. Proposed by BS, seconded by GB with a unanimous vote in favour. b. Minutes of 21st October 2020 under heading of ‘planning’ were amended as comments had been put under 8a and should have been 8b in error. 						
4.	Police Matters: Interim reports are being received. There is an ongoing matter in Banks Road regarding drugs, clerk is assisting police and housing association in this matter.						
5.	<p>Clerks Report & Facebook:</p> <p style="text-align: center;">Badsey & Aldington Parish Council Social Media Report 18 October – 17 November 2020</p> <p>FACEBOOK</p> <table style="width: 100%;"> <tr> <td>Likes</td> <td style="text-align: center;">602</td> <td style="text-align: right;">(up 8)</td> </tr> <tr> <td>Number of Subjects</td> <td style="text-align: center;">15</td> <td></td> </tr> </table>	Likes	602	(up 8)	Number of Subjects	15	
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	<p>Number of Posts 15 Page Views Total 6914 Per subject average 461 Per post average 461 Top Subject 2000 Notice re. The Neuk planning</p> <p>EMAIL NEWSLETTER SERVICE</p> <p>Subscribers 83 Campaigns None in period</p> <p>SURVEY MONKEY</p> <p>No survey in the period</p>
6.	<p>District and County Councillor Forum (if any) District Councillor-</p> <ul style="list-style-type: none"> • Cllr Goodge attended to advise of his disappointment regarding the approval of application at The Neuk, Bretforton Road. Clerk advised that it would have been helpful if the reason for approval ie. Paragraph 71 of NPPF had been advised prior to meeting. This was noted and Cllr Goodge agreed to take this back to Planning. GB expressed his disappointment at the number of abstentions for the application. • New grants are available for businesses affected by the latest lockdown for those that pay business rates and other grants for those that do not. Details are being confirmed. <p>County Councillor – Report available on webpage and on Badsey Spar noticeboard when provided.</p> <ol style="list-style-type: none"> a. Measures on Willersey Road including parking and any responses received- Clerk was hoping to raise a number of matters: speeding on Willersey Road, parking around School Lane, double yellow lines. No response has been received from police regarding speed checks nor from John Campion, Police Commissioner. Highways have confirmed that nothing can be done about parking as it is at a small part of the day and that speeding is a police matter if at a regular time of day. Highways would not consider the extension of the double yellow lines on School Lane/Chapel Street/ Willersey Road as this is to balance parking with the needs of residents. A resident has offered to keep a record of speeding cars for submission, this has been accepted. It was agreed to consider 10 residents who may be willing to train as part of ‘Community Concern Area’ to operate advisory speed guns. ‘20 is plenty’ signs have arrived and will be fitted imminently. b. Wychavon Chairman’s Diamond Jubilee Community Recognition Award 2020- 3 nominations were put forward including clerk. It was agreed that a short piece would be written for each for a decision by councillors at December meeting. Closing date is 24th December 2020.
7.	<p>Parish Council-</p> <ol style="list-style-type: none"> a. Update regarding PC newsletter- Newsletter will be on webpage plus 100 copies in locations around the village for those without internet access. No material has been provided to date except for confirmation that school art competition would be ready for judging and entries would be published in newsletter. DW will judge. LM suggested a

section for unsung heroes of the village, all councillors will submit their entries to ensure that no-one is missed out.

Changes to proposed Christmas arrangements including Christmas Card 2020-

Arrangements will be: 'Badsey Illuminations' with various prizes, school art competition with the winning entry becoming the Christmas card front for Christmas 2021, 3 trees in normal locations.

- b. **Land update** (As per land committee minutes) – Geophysical Survey will take place at beginning of December, the ex-tenant will have vacated and the other will move horses for the winter thus not affecting the survey. It was proposed that a sub-committee would deal with the day to day progression of project detailed in 'terms of reference' below. Some areas of consideration would need to be governed either by 'The Local Authorities' Cemeteries Order 1977' and 'Allotments Act 1950' as the Burial Authority as well as Allotment Owners, both would need to be followed. Such consideration as fees to be paid and what would be allowed in the BG can be debated but other considerations are law. Quotations need to be arranged for the following works which would fulfil the release of NHB as well as prepare for progressing with project:

- i. Groundworks including entrances, drainage pipes and ditch works.
- ii. Gates.
- iii. Hedging, boundaries.

The PC will contact a number of local contractors as soon as specifications of works are prepared to invite their quotations. In order to encourage community involvement/ascertain interest, the allotment plots will be actively promoted from March 2021 for use commencing March 2022 or before if land is prepared. This will be via Facebook, website and if possible, newsletter.

Operating Licence Application as neighbours to land at Willersey Road- An advert for an operating licence for the land next door to the newly purchased land at Willersey Road has been received from residents. The PC cannot comment as a parish council as Traffic Commissioner will only accept comments made by residents affected by the application. The PC has not received correspondence directly from the TC but this could be due to the recent sale. Discussion took place as landowners/neighbours of the land only. We understand that the application is to move the operation 500 metres from an existing site but a new licence is required, It will be for one outbound trip per day and one inbound. ID proposed, seconded by PC with a unanimous vote in favour to make no comment.

Terms of Reference for land sub-committee operation- In order to support an agreed sub-committee to facilitate the development of the land on Willersey Road, clear guidelines need to be laid down for their operation. This will allow for the project to move forward between meetings with an update of progress to be provided to all councillors at the monthly PC meeting. Cllrs have received a draft copy of 'terms of reference' for the operation of this sub-committee to consist of MiT, AE, AT and Rob Davis, Architect so that consideration can be given to the details for approval at this meeting. The document will be reviewed at the annual meeting in May 2021. Discussion took place regarding the ceiling amount that sub-committee could work to between PC meetings. PC Standing Orders detailing the tender process and limits would not be affected by this ceiling amount. DW expressed his concerns about why a limit needed to be set and why councillors couldn't be emailed each time a decision needs to be made.

SK advised that any committee/working party needs clear parameters to work within, this was supported by MiT. MiT proposed, seconded by SK with 9 votes in favour and 1 against to accept

the 'terms of reference' with a limit of £5k of spending. . NB. The funds available for this project can only be spent on this project and the areas agreed in the funding approval.

c. Councillor training courses- Request courses from CALC for New Year.

8. Planning-

- a. The minutes of the 21st October 2020 were noted.
- b. To consider/note the following applications:

8a.	<p>Case No: 20/01849/FUL</p> <p>Location: 10 Badsey Fields Lane, Badsey.</p> <p>Proposal: Amendment to condition 2 of planning permission 17/01958/FUL to change the size of the harvesting tank from a 5000 litre to 2 x 2500 litre tanks Amendment to condition 8 of planning permission 17/01958/FUL to change approved plans showing windows as built and post added to the porch design Updated Water Management Statement to explain the proposed changes in underground water storage</p> <p>Parish Council Decision: Badsey PC wish to draw the attention of the planning officer to the enforcement issues with this application. There are ongoing issues/works with regard to the water tanks. There was an earlier claim that there was no room for the larger harvesting tank. However, 1x5000ltr tank will take up less foot space than 2x2500ltr tanks. No more green space should be taken as this will further reduce the storm water run-off area. Indeed if any more space is taken this should be reflected in additional harvesting tank capacity. The dropped kerb and parking arrangement as drawn bears little resemblance to what has actually been done on the ground, which is much narrower? nor does it show the continued presence of the pole carrying telephone wires in the north west corner of that drawing. We believe that these matters should be investigated before any more works are not carried out as per the planning requirements</p> <p>Wychavon Decision:</p>
8b.	<p>Case No: 20/02159/FUL</p> <p>Location: Campagna & Son Farm, Badsey Fields Lane, Badsey</p> <p>Proposal: Removal of existing greenhouses and erection of live-work unit.</p> <p>Parish Council Decision: Badsey PC object because: 1. This proposal would be outside the SWDP. 2. It could lead to more, similar development near to this site converting agricultural land to housing in an area outside the residential confines of the village. 3. Although the building is intended to be home plus office space, this could easily be converted to be 100% housing without planning being aware.</p> <p>Wychavon Decision:</p>

c. To note the following Decisions:

8c.	<p>Case No: 20/02135/HP</p> <p>Location: 13 Badsey Fields Lane, Badsey.</p> <p>Proposal: Erection of conservatory to rear.</p>
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	<p>Parish Council Decision: No objections.</p> <p>Wychavon Decision: Approved.</p>
8d.	<p>Case No: 20/01636/LB</p> <p>Location: 1 Old Post Office Lane, Badsey.</p> <p>Proposal: Replace four existing windows and one door.</p> <p>Parish Council Decision: No objections.</p> <p>Wychavon Decision: Approved.</p>

9.

Finance and Administration:

- a. To RESOLVE to approve the list of cheques to be drawn this month and the statement of the balance of accounts 2020, proposed by GB, seconded by BS with a unanimous vote in favour.

Bank Account Reconciled Statement

Current Account	00028554	30-93-11
Statement Number	36	Bank Statement No. 36
Statement Opening Balance	£8,049.57	Opening Date 01/10/20
Statement Closing Balance	£4,397.64	Closing Date 31/10/20
True/ Cashbook Closing Balance	£4,397.64	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/10/20	d/d201001Nest	Nest	126.75	0.00	7,922.82
07/10/20	BACS201007WPD	WPD	0.00	24.68	7,947.50
19/10/20	BACS201001Budget	Budget Skips	325.00	0.00	7,622.50
20/10/20	BACS201001BS	Badsey Society	500.00	0.00	7,122.50
20/10/20	BACS201020BR	Badsey Rangers	0.00	120.50	7,243.00
21/10/20		Andrea Evans	1,208.24	0.00	6,034.76
21/10/20	003424	HMRC	237.09	0.00	5,797.67
21/10/20	BACS201001AE	Andrea Evans	162.50	0.00	5,635.17
21/10/20	BACS201001PT	Pat Tustin	200.00	0.00	5,435.17
21/10/20	BACS201001Zoom	Andrea Evans	14.39	0.00	5,420.78
21/10/20	BACS201021AE	Andrea Evans	70.46	0.00	5,350.32
21/10/20	BACS201021LRS	Limebridge Rural Services	402.00	0.00	4,948.32
21/10/20	BACS201021MP	Maurice Parkinson	237.60	0.00	4,710.72
21/10/20	BACS201021NS	Nick Sellick	260.00	0.00	4,450.72
21/10/20	BACS201101AE	Andrea Evans	18.08	0.00	4,432.64
23/10/20	BACS201023ICO	ICO	35.00	0.00	4,397.64

Badsey & Aldington Parish Council

Expenditure transactions - payments approval list **Start of year**

01/04/20

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
140	BACS20111 8WDC	£90.97	20400	18/11/20	Wychavon DC - Bin- rec ground	£727.76
141	BACS20111 8WDC	£181.94	20400	18/11/20	Wychavon DC - Bin hallx2	£727.76
142	BACS20111 8WDC	£90.97	20400	18/11/20	Wychavon DC - Bin-Aldington	£727.76
143	BACS20111 8WDC	£181.94	20400	18/11/20	Wychavon DC - Bins-Pear Tree & Chapel Street	£727.76
144	BACS20111 8WDC	£181.94	20400	18/11/20	Wychavon DC - Bins- Sports Club & Station Rd	£727.76
145	BACS20111 8LRS	£402.00	20400	18/11/20	Limebridge Rural Services - Mowing	£402.00
148	BACS20111 8PT	£160.00		18/11/20	Pat Tustin - play area inspections	£160.00
1		£40.00	22200		Horsebridge	
2		£40.00	22600		rec club	
3		£80.00	22200		rec ground	
149	BACS20111 8GB	£41.68	20400	18/11/20	Gary Bailey - Chains and padlocks	£41.68
150	BACS20111 8MT	£42.98	20400	18/11/20	Mike Tennant - Bulb planting	£42.98
151	BACS20111 8GPP	£88.00	21000	18/11/20	Graphic Print - 20 is plenty signs	£88.00
152	BACS20111 8KP	£15,410.85	20400	18/11/20	Kompan - play equipment s106 funds	£15,410.85
Sub Total		£16,873.27				
		£1,275.10			Confidential	
Total		£18,148.37				

b. Budget 2020/21 in preparation for precept request- Cllrs were provided with a breakdown of income and expenditure to date for this financial year and information as at the same time in 2019 so that consideration can be given to the precept request due in January 2021. Expenditure has been down on the previous year due to the pandemic and income increased by £7152 to fund the PWLB payments, however, only 1 half will be paid in this financial year as the drawdown was significantly delayed. A credit of £4975 is due back from HMRC for VAT partially relating to the play equipment purchase and to date the lengthsmen has been paid £1311 but this has not yet been re-imbursed from WCC as they have a backlog due to covid. Deposits stand at £21237 plus £6200 in current account which is approx. £20k more than this time last year thus rebuilding reserves as required. NB. There are still street lighting invoices backdated for 3 years to pay but these have not been received. A budget hadn't been set for the land project as it was difficult to gauge the costs but aside from the actual land purchase, only solicitor's fees and other fees to complete have

	been paid. Councillors unanimously agreed to accept the budget as stated.
10.	Assets and Maintenance-
11.	<p>Health and Safety –</p> <p>a. Scout hut damage and benches- Metal sleeves have now been made and are ready for installation, a resident has volunteered to assist in putting them up on the scout hut. Benches have now been secured in ground at rec with chains allowing them to be moved for events. They are equally spaced around rec.</p> <p>b. Request for crossing on Bretforton Road near Hither Green- Clerk has submitted request for crossing to Worcs CC for consideration. This request has been declined as it would be a hazard too close to S bends. SK suggested that the footpath could be extended to allow residents not to have to cross over but this is private land so access would not be possible.</p> <p>c. Correspondence regarding The Lankets in response to household letters received from PC- A number of concerns have been raised following a letter sent to all residents regarding parking on The Lankets. Cars are parking on double yellow lines as well as a business being operated from a house and a vacant house leaving cars parked. It was agreed to ask for further information so that PC could consider what action can be taken. Clerk will contact PCSO to ask for spot checks on double yellow lines.</p>
12.	Lengthsman- Clear leaves outside school, clear leaves on path opposite The Wheatsheaf, may need scalpings to make good.
13.	To consider items for future meeting: Street lighting policy.
14.	Date of next meeting: Wednesday 16 th December 2020.